

TELEGRAM Seven-step Miniguide

1. Decide the phone number for your Telegram account; download & install Telegram

- Decide which telephone number you want to register with Telegram.
When you log in to your account, you will receive Telegram's 5-digit confirmation codes via SMS at this number. NOTE: Telegram will associate this number to your account, and anyone who has this number as a contact in their phone will be able to locate (identify) you on telegram.
- Go to <https://telegram.org/apps> (on your computer, your smartphone, or both). Find and install the app(s) that you need for your device(s).

2. SMS activation and registration

When you launch the Telegram app, you will see a window showing the **Start Messaging** button. Click or tap that button. Telegram will then ask you to select your country and enter your phone number. Telegram will send you a 5-digit confirmation code via:

- a text message (SMS) sent to the telephone number that you are registering with, or
- a computer voice call (in English) to your telephone, if you are not able to receive the SMS

Enter the activation code that you have received, then Telegram will take you to the registration screen. Enter your name (or nickname), and tap **Done**.

After having registered, you will not need to register again on another device, but just log in by entering your phone number.

3. Add a @Username

To join any IfE group on Telegram, you will need a username. Go to **Settings** and click on the **Username** box. Type in your username. Telegram will tell you if the username you choose is not valid.

4. Inform us that you are on Telegram, and tell us your username

Contact the *Group Admin* - Betta Rossi - by email (betta@mebdenaro.com) to tell her your Telegram **Username**. Be sure to tell her you want to be added to the **IfE Strategy Discussion group**.

5. What happens when you are added to the IfE telegram group?

- the *Group Admin* will add you, and you will become a member of the Telegram Supergroup.
- When you click on the group chat, you will be able to see the group's conversation from the very beginning, and you will be able to type in your own messages – which all members will receive.
- If you have this app on your phone, you may wish to disable sound notification at nighttime, since IfE participants live in time zones all over the world.

6. WARNING: Do Not Accidentally Leave your Telegram IfE Group!

Be careful! "Leaving" the group means you will no longer be a member, and it is very difficult to add you back again. Do not click or tap "leave" unless you really want to do this. If you just want to leave the chat window, you can select another chat, or deselect the IfE group chat, or close the window. If you have left the group by accident, please notify the *Group Admin* and she will explain the steps to getting added to the group again.

7. Logging out - logging in again

Generally, logging out is not necessary when using Telegram, since you can have it running on all your devices at the same time. To log out, you must:

- iOS: Go to Settings → Edit → Log out
- Mac OSX: Go to Settings → Privacy and Security → Log out
- Android, Windows Phone, Web app: Go to Settings → Logout (at the bottom of the settings screen)
- Then, for all Apps: Confirm that you want to Log out → Done

To log in again, you must:

- Input your registered phone number and receive a new activation code (generally by SMS).
- If you already have a Telegram session active on another device, you will get the activation code via that other app instead of an SMS.

If you have any questions, contact the *Group Admin*:

Betta Rossi: betta@mebdenaro.com

Telegram is friendly and easier to use than you may think, but if you get stuck, feel free to ask the *Group Admin*!

You may also want to take a look at screenshots of various Telegram steps and functions for your specific device presented in an unofficial Telegram wiki:

For Android: <http://tsfkb.wikidot.com/screenshots:android>

For iPhone and iPad: <http://tsfkb.wikidot.com/screenshots:ios>

For the desktop app: <http://tsfkb.wikidot.com/screenshots:tdesktop>

For the web app: <http://tsfkb.wikidot.com/screenshots:web>

For the Mac OSX app: <http://tsfkb.wikidot.com/screenshots:osx>

For Windows Phone: <http://tsfkb.wikidot.com/screenshots:wp> (maybe a little outdated)
